



**CHAIRPERSON**

**VICE-CHAIRPERSON**

Jeanne Zarnoch

**MEMBERS**

Jae Chon  
Loretta Howard  
Vivian Lawyer

**EXECUTIVE SECRETARY**

Wanda Hutchinson,  
Administrator

**PERSONNEL BOARD**

3430 Court House Drive  
Ellicott City, MD 21043  
(410) 313-2033, Fax (410) 313-3470

Tuesday, October 11, 2016

Personnel Board Quarterly minutes

**Present:**

Jeanne Zarnoch  
Vivian Lawyer  
Jae Chon  
Susan Mascaro  
Faith Adelman  
Wanda Hutchinson  
Stacey Simmons  
Chris Fay (recording secretary)

**Absent:**

Loretta Howard

From the meeting of June 1, 2016:

- I. Meeting was called to order at 6:14 p.m.
- II. The agenda was approved unanimously.
- III. Minutes from the last meeting were reviewed and approved "as is".
- IV. Stacey Simmons: Classification And Pay Plan: The following changes to the Howard County Classification Plan were voted upon and approved by the Howard County Personnel Board: add new position of Correctional Sergeant -Dietary. Changes to Office Technical Scale-Local 1810 salary scales: (a) Based on County Living Wage, Grade A and B eliminated as of 07/01/16; (b) Grades C through K increases on 01/01/2017; (c)Steps 12 through 18, employees will increase every two years; (d)on 01/01/17, flat rate increase of 49 cents (not a percentage). Changes to Local 3085 salary schedule: (a) Based on County Living Wage, Step H2 eliminated as of 07/01/16; (b) Grades C through K received 2% increases on 01/01/2017. Effective 07/01/2016, Corrections Management will add 75 cents to Steps 10 through 14 for longevity. Effective 01/01/2017, Corrections Management will receive 2% increase across the board and Step 15 will receive \$1.00 longevity increase. On 07/01/2016, Salary Schedule for Lodge 131, Fraternal Order of Police (CS) and Sheriff (DS), employees in Grades CS1, CS2, DS5, and DS6 who have 20 years of service in the Sheriff's Office, will receive 3% longevity increase. On 01/01/2017, depending on the resources of the County and approval by the State, this Salary Schedule may see 1 2% increase across the board.
- V. Meeting closed at 6:43 p.m.